

Primary Responsibilities of a Central Service Representative (CSR) You are a special worker!

- **Attend CSO Meetings:** Represent your group at Central Service Office meetings, bringing group concerns and feedback, and reporting back on CSO activities.
- **Serve as a Communication Link:** Act as a liaison between your group and the CSO, ensuring information flows both ways. Read the meeting updates from the CSO Committee
- **Come in and go over a training process for the AA phone and protocols(learned from NY AA intergroup)**
- **Encourage Group Participation:** Promote involvement in CSO-sponsored events, workshops, and service opportunities.
- **Support Office Operations:** Help coordinate volunteers, assist with phone coverage, and support literature distribution or other CSO functions meeting lists, and newcomers packages
- **Recruit and Mentor Volunteers:** Encourage other group members to take on service roles such as newsletter editor, phone chair, or event coordinator.
- **Maintain Group Records:** Ensure the CSO has up-to-date contact information and meeting details for your group.
- **Volunteer in the office (must have a police check)**
- **May be given the keys to the central office- comply with the rules**

Must follow the guidelines of the bylaws of the Red Deer AA Central Service Office

Must have at least 2 years of sobriety

Must step down in the case of a relapse

Must not compete or gossip about the central service office and maintain the spirit of Unity Service and Recovery